

Covid-19 Survey System (Instructions)

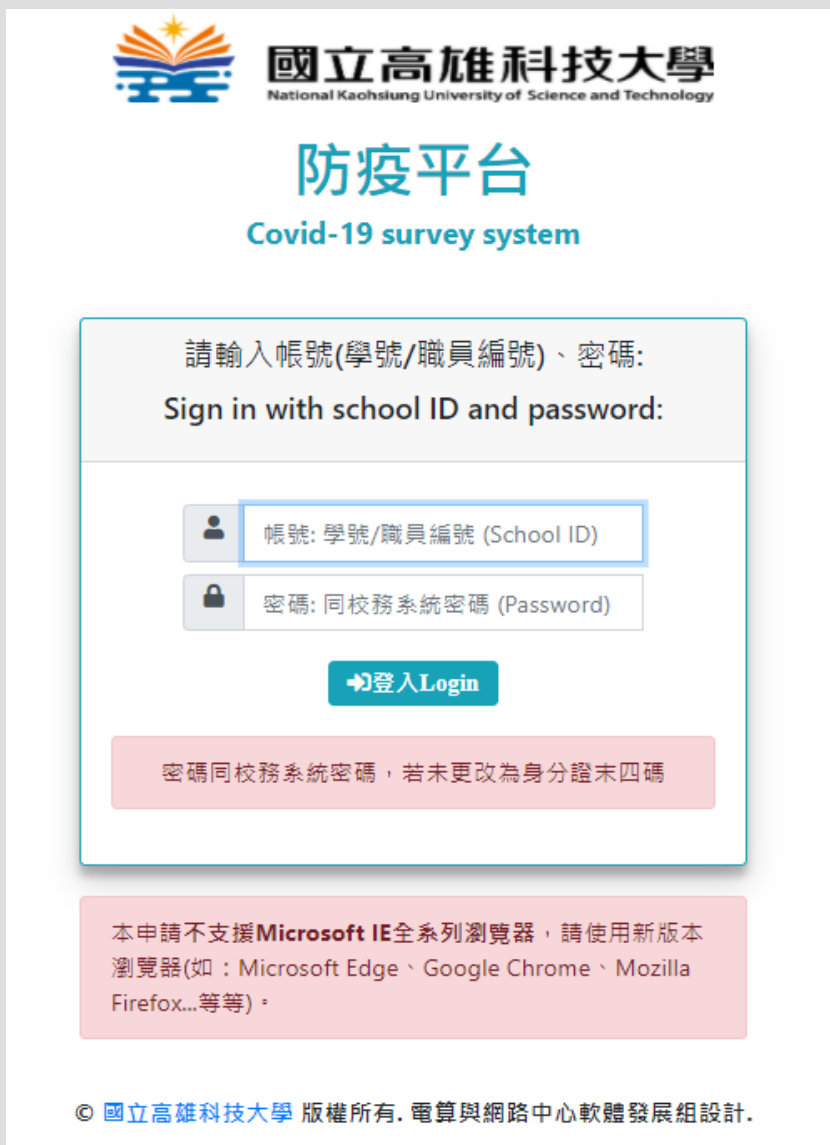
境外返臺之教職員工生
防疫平台使用操作說明

為進行校園傳染病防疫，境外返台教職員生請於返台當日完成防疫系統登入及以下表單填報：

To prevent the spread of COVID-19 , students MUST complete this system on time when entering or returning to Taiwan.

- 健康關懷問卷(當次入境後僅需首次填報一次)
Covid-19 Survey (just write one time when you enter Taiwan)
- 列管者症狀監測回報(列管之14天，每天皆須做登錄)
14 days temperature and symptom record tracking (need to report your temperature everyday)

1.點選連結，登入該平台 First: Log in the system



The screenshot shows the login interface for the NKUST Covid-19 survey system. At the top left is the university's logo and name in Chinese and English. Below it is the title '防疫平台' (Covid-19 survey system) and 'Covid-19 survey system'. The main login area contains the instruction '請輸入帳號(學號/職員編號)、密碼:' and 'Sign in with school ID and password:'. There are two input fields: one for the account number (School ID) and one for the password (Password). A blue '登入Login' button is positioned below the fields. A pink note at the bottom of the login area states: '密碼同校務系統密碼，若未更改為身分證末四碼'. At the bottom of the page, there is a disclaimer: '本申請不支援Microsoft IE全系列瀏覽器，請使用新版本瀏覽器(如：Microsoft Edge、Google Chrome、Mozilla Firefox...等等)'. The footer contains the copyright notice: '© 國立高雄科技大學 版權所有。電算與網路中心軟體發展組設計。'

- 平台網址: Link:

<http://ws1.nkust.edu.tw/Prevent/Account/Login>

Log in account and password same with student information system



- 登錄帳號密碼同校務系統

2.完成個人基本資料欄位並存檔(僅首次登入需填寫)

1個人資料 Basic information	2健康關懷問卷 COVID-19 survey	3列管者症狀監測回報 14days temperature and symptom record tracking(for quarantined)	發燒自主健康回報 self-report system of fever and other symptoms for who is non-quarantined 14-day	填報說明 Record Instructions
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個人基本資料(新增/修改) Basic information(Add/Revise)

登入別 Identity
燕巢校區-教職員工

身分別 Identity
教職員工 Faculty and staff

姓名 Name

學號/員工編號 School ID
20566

身分證/護照/居留證 ID/Passport/ARC Number
S224021009

手機 Phone number

單位 Department

現居地址(EX:南宿敬業樓 A322、校外租屋地址) Address(ex.school dorm room A322、Rental office)

Email
you@example.com

存檔 Save

Second: Fill in the basic information on first page.

- 首次登入者，務必完成所有欄位才可**存檔**
- 電話請填“手機”，以利後須追蹤聯繫
- 居住地址請填“現居地址”（宿舍/租屋處/住家）

***You have to complete all the questions first before you click the save button.**

***Please fill your correct mobile number.**

***Please fill the address that you live now.**

3. 健康關懷問卷填報方式(每次入境僅需填寫一次即可)

Third: The Instructions of filling Covid-19 Survey
(You only need to fill in this survey once)

Step1:點選“健康關懷問卷”
Step 1: Click "Covid-19 Survey"

防疫平台 Covid-19 survey system

1個人資料

Basic information

2健康關懷問卷

COVID-19 survey

3列管者症狀監測回報

14days temperature and symptom

record tracking(for quarantined)

發燒自主健康回報

self-report system of fever and other symptoms

for who is non-quarantined 14-day

填報說明

Record Instructions

新增健康關懷問卷 add COVID-19 survey

Step2:新增健康關懷問卷

Step 2: Click "add Covid-19 Survey"

健康關懷問卷 COVID-19 survey

Show 10 entries

	#	管制狀態 Status	管制類別 Health Management Type	問卷日期 Add Date	管制起日 Start Date	管制迄日 End date	來校目的 Purposes of Visiting
修改Revise	1	管制	居家隔離 Home isolation	2020-10-15	2020-10-14	2020-10-28 24時 (hr)	本校教職員
修改Revise	2	管制	居家檢疫 Home quarantine	2020-09-28	2020-09-23	2020-10-07 24時 (hr)	本校教職員
修改Revise	3	管制	居家檢疫 Home quarantine	2020-09-28	2020-09-28	2020-10-12 24時 (hr)	本校教職員
修改Revise	4			2020-09-14			本校教職員
已結案Case closed	5	管制	居家檢疫 Home quarantine	2020-08-25	2020-08-01	2020-08-15 24時 (hr)	本校教職員

健康關懷問卷填寫說明

The Instructions of filling Covid-19 Survey

健康關懷問卷

COVID-19 survey

來校目的與地點 purposes & Place of Visiting

來校目的 Purposes of Visiting

本校教職員 Faculty and staff

當日入校足跡(例:衛保組、活動中心、教室等) (若無入校則免填)

Visiting Place in school (if you don't visiting in school, you don't report the question)

If you don't visiting in school within quarantine period, you no need to fill in this questions or fill "NO".

直接進行檢疫為入校者，可填“無”

過去14天出入境台灣史調查 Histories of Departure Taiwan in the last 14 days

是否有出入境台灣 History of Entry and Departure(Taiwan)

無 No

有 Yes

過去14天，曾到過哪些國家(可填答多個國家) Please fill in all countries you have been to during the past 14 days (include transit and transfer)

請輸入到過的城市 What cities have you been to or stay

境外生無出境台灣紀錄者可免填

出境台灣(出國)日期 (境外生無出境紀錄可免填)

Date of your Departure from Taiwan (if you're a foreigner, the question not require to report)

年/月/日

For first time enter Taiwan students, no need to answer this question.

入境(預計入境)台灣日期 Date of you return or entry to Taiwan

年/月/日

您是否因嚴重特殊傳染性肺炎(新冠肺炎)或由國外入境，被衛生主管機構列為防疫管制對象？(ex.居家檢疫、居家隔離、自主健康管理)
Have you been identified as a quarantined case by the Taiwan authorities?(ex.home quarantine、home isolation、self-health management)

否 No

是 Yes

請選擇健康管理類別 Select Heal

請選擇入境時國家列管類別

Please choose the country

管制期間(請填日期) Tracking Period(Please enter the date)

開始日期 Start Date :

年/月/日

請填入境日期

Please fill in the date you enter taiwan.

結束日期(當日晚間24時) End date(until 24pm) :

年/月/日

居家檢疫住所及地點 Home quarantine residence and address :

請選擇居家檢疫住所及地點類別

地址 Address

請輸入地址 Input address

近期有無因發燒或其他症狀到醫院進行篩檢嗎？ Have you been tested for coronavirus due to COVID-19 related symptoms in recently?

無 No

有(請填篩檢日期、篩檢醫療院所與結果) Yes, Please fill in the date when the test was taken, the medical institute, and the results

過去14天內是否曾接觸疑似或確診新冠肺炎之病人？ Have you contacted any suspected or confirmed COVID-19 case during the past 14 days?

否 No

是 Yes

近期(2週內)是否有接觸家人、親友自國外返台？

Have you been in close contact with anyone who returned from other countries in the past 14 days?

否 No

是 Yes

If you can't click this button, means you haven't completed all the questions.

若無法儲存，表示可能尚有未完成的題目

確定送出 Confirm to send

4. 列管者症狀監測回報填報方式 (列管期間每天皆須回報兩次，上午11點前/下午3點前)

Fourth: The instructions for fill in "14days temperature and symptom record tracking"

*小提醒: You have to report the temperature twice a day (morning before 11am, and afternoon before 3pm)
務必先填完上份“健康關懷問卷”，確認是國家列管者，才能自動產出“列管者症狀監測回報”之表單。

Step 1: Click here

Step1:點選“列管者症狀監測回報”

防疫平台 Covid-19 survey system

1個人資料 Basic information 2健康關懷問卷 COVID-19 survey **3列管者症狀監測回報 14days temperature and symptom record tracking(for quarantined)** 發燒自主健康回報 self-report system of fever and other symptoms for who is non-quarantined 14-day 填報說明 Record Instructions

列管者症狀監測回報 14days temperature and symptom record tracking(for quarantined)

Show 10 entries

	#	管制問卷日期 Add Date	管制類別 Health Management Type	管制起日 Start Date	管制迄日 End date	來校目的 Purposes of Visiting	
填寫症狀回報record symptoms	1	2020-10-15	居家隔離 Home isolation	2020-10-14	2020-10-28 24時(hr)	本校教職員	
填寫症狀回報record symptoms	2	2020-09-28	居家檢疫 Home quarantine	2020-09-23	2020-10-07 24時(hr)	本校教職員	
填寫症狀回報record symptoms	3	2020-09-28	居家檢疫 Home quarantine	2020-09-28	2020-10-12 24時(hr)	本校教職員	
填寫症狀回報record symptom	4	2020-08-25	居家檢疫 Home quarantine	2020-08-01	2020-08-15 24時(hr)	本校教職員	

Step2:點選“填寫症狀回報”

Step 2: Click "Record Symptoms"

列管者症狀監測回報填報狀態說明

Step 3: Click "record" to fill in temperature, if you haven't finished, the system will show "no yet finished", please remind that you have to report your temperature on time everyday.

Step3:尚未填報者之填報狀況會顯示“尚未填報”，列管者可點“填報”，完成當日體溫回報

列管者症狀監測回報 14days temperature and symptom record tracking(for quarantined) (當日入校足跡: 衛保組)						
	填報狀況 situation of record	#	管制狀態 situation of record	處理情況	管制健康回報日期 date	體溫 body temperature
填報record	尚未填報 no yet finished	1	管制	追蹤	2020-08-15	
填報record	尚未填報 no yet finished	2	管制	追蹤	2020-08-14	
填報record	尚未填報 no yet finished	3	管制	追蹤	2020-08-13	
填報record	尚未填報 no yet finished	4	管制	追蹤	2020-08-12	
填報record	尚未填報 no yet finished	5	管制	追蹤	2020-08-11	
填報record	尚未填報 no yet finished	6	管制	追蹤	2020-08-10	
填報record	尚未填報 no yet finished	7	管制	追蹤	2020-08-09	
填報record	尚未填報 no yet finished	8	管制	追蹤	2020-08-08	
填報record	尚未填報 no yet finished	9	管制	追蹤	2020-08-07	
已結案 Case closed	填報完成 finished	10	管制	結案	2020-08-06	上午體溫 38.0 下午體溫 38.0
修改Revise	填報完成 finished	11	管制		2020-08-05	上午體溫 38.0 下午體溫 38.0
修改Revise	填報完成 finished	12	管制	追蹤	2020-08-04	上午體溫 36.2 下午體溫 36.2
已結案 Case closed	填報完成 finished	13	管制	結案	2020-08-03	上午體溫 38.0 下午體溫 36.0
修改Revise	填報完成 finished	14	管制		2020-08-02	上午體溫 37.0 下午體溫 38.0
已結案 Case closed	填報完成 finished	15	管制	結案	2020-08-01	上午體溫 36.0 下午體溫 36.0

列管者症狀監測回報填寫說明

每日健康回報
Daily body temperature and symptom record tracking

日期 date
2020-10-29

Morning temperature: please complete it before 11am.

體溫回報記錄-上午 (9AM-11AM前完成) body temperature—morning (finish before 9AM-11AM)

- 額溫(發燒溫度判定≥ 37.5°C) temporal(forehead) temperature (Identify fever temperature ≥ 37.5°C)
- 耳溫(發燒溫度判定≥ 38.0°C) tympanic(ear) temperature (Identify fever temperature ≥ 38.0°C)
- 腋溫(發燒溫度判定≥ 37.5°C) axillary(armpit) temperature (Identify fever temperature ≥ 37.5°C)
- 口溫(發燒溫度判定≥ 37.5°C) Mouth temperature (Identify fever temperature ≥ 37.5°C)

體溫 temperature 37

Afternoon temperature: please complete it before 3pm.

體溫回報記錄-下午 (1PM-3PM前完成) body temperature—afternoon (finish before 1PM-3PM)

Please click "not yet measured", when you report morning temperature

- 暫無需回報 not yet measured
- 額溫(發燒溫度判定≥ 37.5°C) temporal(forehead) temperature (Identify fever temperature ≥ 37.5°C)
- 耳溫(發燒溫度判定≥ 38.0°C) tympanic(ear) temperature (Identify fever temperature ≥ 38.0°C)
- 腋溫(發燒溫度判定≥ 37.5°C) axillary(armpit) temperature (Identify fever temperature ≥ 37.5°C)
- 口溫(發燒溫度判定≥ 37.5°C) Mouth temperature (Identify fever temperature ≥ 37.5°C)

體溫 temperature 37

今天是否出現以下症狀 (複選) Do you have any symptoms listed below today? (Multiple choice)

- 無以下任一症狀 None of the below
- 發燒(耳溫>38.0度C / 腋溫>37.5度C / 額溫>37.5度C / 口溫>37.5度C)
Fever [tympanic(ear)temperature>38.0°C / axillary(armpit) temperature >37.5°C / temporal(forehead) temperature >37.5°C / Mouth temperature >37.5°C]
- 咳嗽 Cough
- 鼻塞/流鼻涕 Runny/Stuffy nose
- 腹瀉 Diarrhea
- 嗅味覺異常 Loss of smell or taste
- 全身倦怠 Malaise
- 四肢無力 Limb weakness
- 呼吸困難 Breathing difficulties
- 其他 Others

上午體溫
請在
11AM前
完成回報

時間未到請
先勾選“暫
無須回報”，
待下午測量
完，最晚於
3PM前回報
體溫

今天是否出現以下症狀 (複選) Do you have any symptoms listed below today? (Multiple choice)

If you have any symptoms please click it, if the symptoms doesn't listed below, please click others.

- 無以下任一症狀 None of the below
- 發燒(耳溫>38.0度C / 腋溫>37.5度C / 額溫>37.5度C / 口溫>37.5度C)
Fever [tympanic(ear)temperature>38.0°C / axillary(armpit) temperature >37.5°C / temporal(forehead) temperature >37.5°C]
- 咳嗽 Cough
- 鼻塞/流鼻涕 Runny/Stuffy nose
- 腹瀉 Diarrhea
- 嗅味覺異常 Loss of smell or taste
- 全身倦怠 Malaise
- 四肢無力 Limb weakness
- 呼吸困難 Breathing difficulties
- 其他 Others

今天是否有就醫嗎? Medical clinic visited (Today)? If you visited doctor, please report here.

- 無 No
- 有(請填醫療院所與結果) Yes, Please fill in the medical institute, and the results

今天是否有進行篩檢嗎? Do you tested for coronavirus due to COVID-19 related symptoms today?

- 無 No
- 有(請填篩檢醫療院所與結果) Yes, Please fill in the medical institute, and the results

確定送出 Confirm to send

After finished all the questions, click "confirm to send".

依症狀勾
選，若無
相符可填
“其他”

依就醫情
形作回報